

University Preparation School at CSU Channel Islands
1099 Bedford Drive Camarillo, CA 93010
Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands

February 25, 2022

1:30-4:00

Virtual Via Zoom

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| AGENDA |
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The Board of Directors ("Board") and employees of the University Preparation School at CSU Channel Islands shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

You are invited to a Zoom webinar.

You are invited to a Zoom webinar.

When: Feb 25, 2022 01:30 PM Pacific Time (US and Canada)

Topic: UPCS Board of Directors February 2022

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_ItUWEVecQwCGbVLJAzq4PA

After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time.

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on University Preparation Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling email to cevans@pleasantvalleysd.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Moved by_____ Seconded by_____

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | | | | |
| Regina Carver | | | | |
| Talya Drescher | | | | |
| Marlo Hartsuyker | | | | |
| Roberto Martinez | | | | |
| Jesús Torres | | | | |
| Lindsay Walker | | | | |

- F. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.**

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

- G. Directors' Reports**

- H. Board Reports, Correspondence, and Communication**

- I. Advisory and Auxiliary Reports**

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

II. Regular Session

- A. Consent Agenda (1:45-1:55)**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of the December 10, 2021, Special Board Meeting, Audit Committee**
- 2. Minutes of the December 10, 2021, Regular Board Meeting**
- 3. Ratify New Hires**
- 4. Ratify Sub Rate increase to \$185 a day**
- 5. Purchases to Ratify**
- 6. Winter CONAPP, Consolidated Application**

Moved by _____ Seconded by _____

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | | | | |
| Regina Carver | | | | |
| Talya Drescher | | | | |
| Marlo Hartsuyker | | | | |
| Roberto Martinez | | | | |
| Jesús Torres | | | | |
| Lindsay Walker | | | | |

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and Approval of the November and December Financials (1:55-2:10)

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the November and December Financials

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | | | | |
| Regina Carver | | | | |
| Talya Drescher | | | | |
| Marlo Hartsuyker | | | | |
| Roberto Martinez | | | | |
| Jesús Torres | | | | |
| Lindsay Walker | | | | |

2. **Topic/Agenda Item: Review and Approval of the Audit Committee's recommendation for 2021-2022 Auditor (2:10-2:20)**

Personnel Involved: Charmon Evans, Jesus Torres, Regina Carver, and Roberto Martinez

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Audit Committee's choice for 2021-2022 Auditor
Charmon Evans

Executive Director

Moved by _____ Seconded by _____

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | | | | |
| Regina Carver | | | | |
| Talya Drescher | | | | |
| Marlo Hartsuyker | | | | |
| Roberto Martinez | | | | |
| Jesús Torres | | | | |
| Lindsay Walker | | | | |

3. **Topic/Agenda Item: Review and Approval of the UPCS Safety Plan (2:20-2:30)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the UPCS Safety Plan

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | | | | |
| Regina Carver | | | | |
| Talya Drescher | | | | |
| Marlo Hartsuyker | | | | |
| Roberto Martinez | | | | |
| Jesús Torres | | | | |
| Lindsay Walker | | | | |

4. **Topic/Agenda Item: Review and Approval of the revised CPP, COVID-19 Prevention Plan (2:30-2:40)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the revised CPP, COVID-19 Prevention Plan

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | | | | |
| Regina Carver | | | | |
| Talya Drescher | | | | |
| Marlo Hartsuyker | | | | |
| Roberto Martinez | | | | |
| Jesús Torres | | | | |
| Lindsay Walker | | | | |

5. **Topic/Agenda Item: Review and Approval of the revised #000 Parent and Family Engagement Policy (2:40-2:50)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the revised #000 Parent and Family Engagement Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | | | | |
| Regina Carver | | | | |
| Talya Drescher | | | | |
| Marlo Hartsuyker | | | | |
| Roberto Martinez | | | | |
| Jesús Torres | | | | |
| Lindsay Walker | | | | |

6. **Topic/Agenda Item: Review and Approval of the 2022-2023 School Calendar for UPCS (2:50-3:00)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2022-2023 School Calendar for UPCS

Charmon Evans
Executive Director

Moved by _____ **Seconded by** _____

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | | | | |
| Regina Carver | | | | |
| Talya Drescher | | | | |
| Marlo Hartsuyker | | | | |
| Roberto Martinez | | | | |
| Jesús Torres | | | | |
| Lindsay Walker | | | | |

7. **Topic/Agenda Item: Review and Approval of the 2020-2021 SARC (3:00-3:15)**

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2020-2021 SARC

Charmon Evans
Executive Director

Moved by _____ **Seconded by** _____

| Board Member | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Jeanne Adams | | | | |
| Regina Carver | | | | |
| Talya Drescher | | | | |
| Marlo Hartsuyker | | | | |
| Roberto Martinez | | | | |
| Jesús Torres | | | | |
| Lindsay Walker | | | | |

8. Topic/Agenda Item: Presentation on the Annual Update to the 2021-2022 LCAP and Budget Overview for Parents (3:15-3:55)

Personnel Involved: Charmon Evans

California's 2021-22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the Annual Update to the 2021-22 LCAP and Budget Overview for Parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting, the LEA must include all of the following:

- **The Supplement to the Annual Update for the 2021-22 LCAP (2021-22 Supplement);**
- **All available mid-year outcome data related to metrics identified in the 2021-22 LCAP; and**
- **Mid-year expenditure and implementation data on all actions identified in the 2021-22 LCAP.**

The 2021-22 Supplement is considered part of the 2022-23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:

- **The 2022-23 Budget Overview for Parents**
- **The 2021-22 Supplement**
- **The 2022-23 LCAP**
- **The Action Tables for the 2022-23 LCAP**
- **The Instructions for the LCAP Template**

As such, the 2021-22 Supplement will be submitted for review and approval as part of the LEA's 2022-23 LCAP.

III. Board of Directors Announcements/Remarks

V. Future Agenda Items: Next Meeting, March 25, 2022

VI. Adjournment